



NHSN Resources

Reporting - Options to Organize
What, Why, When, How and Who

Disclosure of Conflict of Interest

Beverly Burt, RN, BSN, CIC has nothing to disclose.

Objectives

List the HAI Reporting Requirements to CMS via NHSN (National Healthcare Safety Network)

Describe the steps in NHSN Training and Reporting

Purposes of NHSN

- CDC's NHSN is the nation's healthcare-associated infection (HAI) tracking system.
- Provides a tool for healthcare facilities (HCFs) to collect information about HAIs and other adverse patient events using standardized protocols and definitions.
- NHSN provides HCFs, health departments, states, regions, and the nation with data needed to identify problem areas, measure progress of prevention efforts to eliminate HAIs and is comparative.
- NHSN allows healthcare facilities to track blood safety errors, healthcare personnel influenza vaccine status and infection control adherence rates.
- Enables healthcare facilities to report HAI via NHSN to the U.S. Center for Medicare and Medicaid Services (CMS).

Began in 1970 as NNIS



Requirements - things you must do!

- ▶ Monthly Reporting Plan
- ▶ Use the CDC definitions & surveillance methodology
- ▶ Report your data within 30 days of the end of the month
- ▶ Complete an annual survey
- ▶ Pass quality control checks
- ▶ Report outbreaks to the state if informed by NHSN



Clinical Definitions vs. Surveillance Definitions

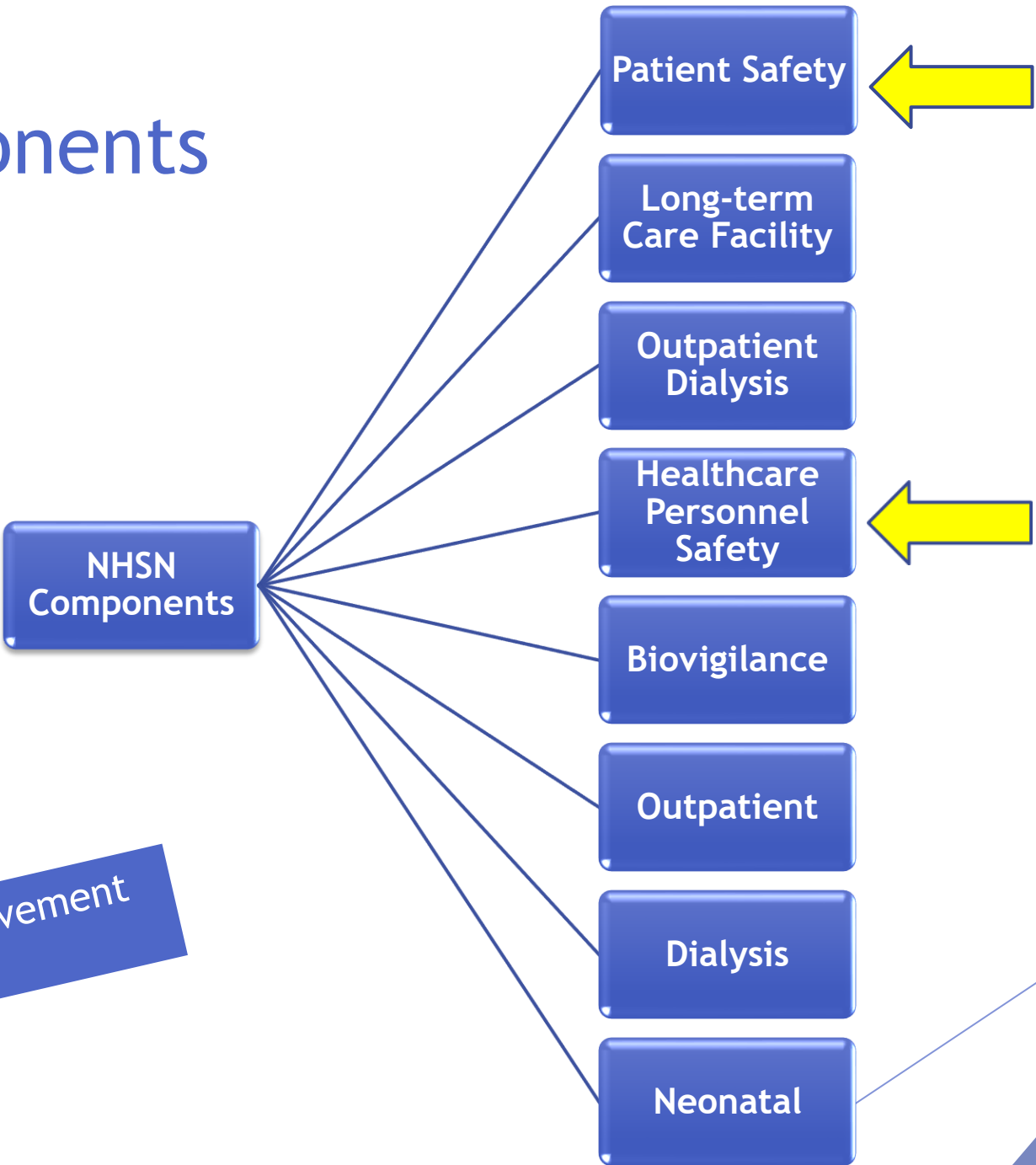
▶ Clinical Definitions (Diagnosis)

- Used for a single patient
- For diagnosis and therapeutic decisions

▶ Surveillance Definitions

- Applied uniformly to a population
- For identification of trends for prevention, control & research
- Use only specific, predetermined data elements

NHSN Components



Hospital Quality Improvement Collaborative (HQIC)

Patient Safety Component Modules

Patient Safety



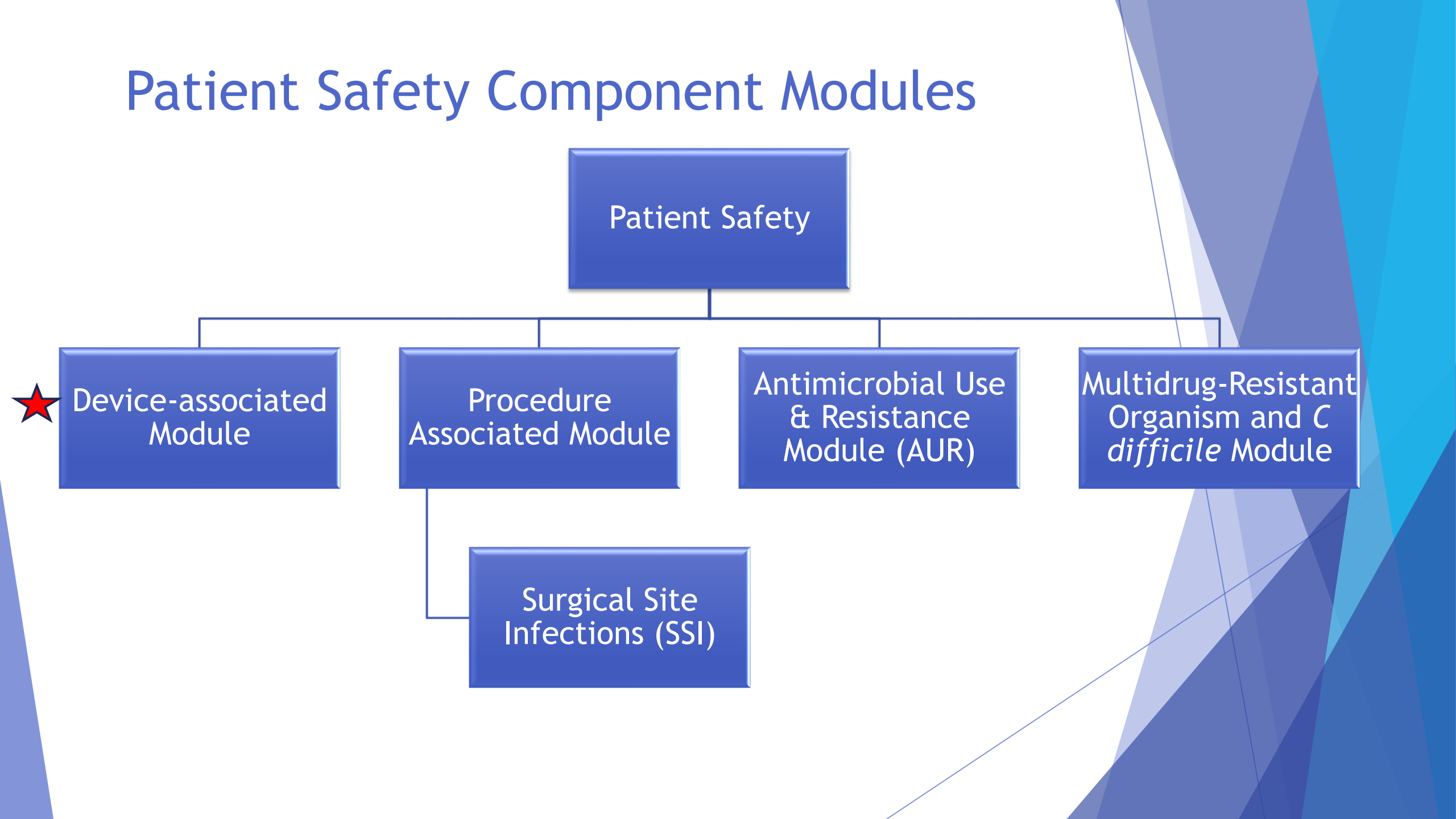
Device-associated
Module

Procedure
Associated Module

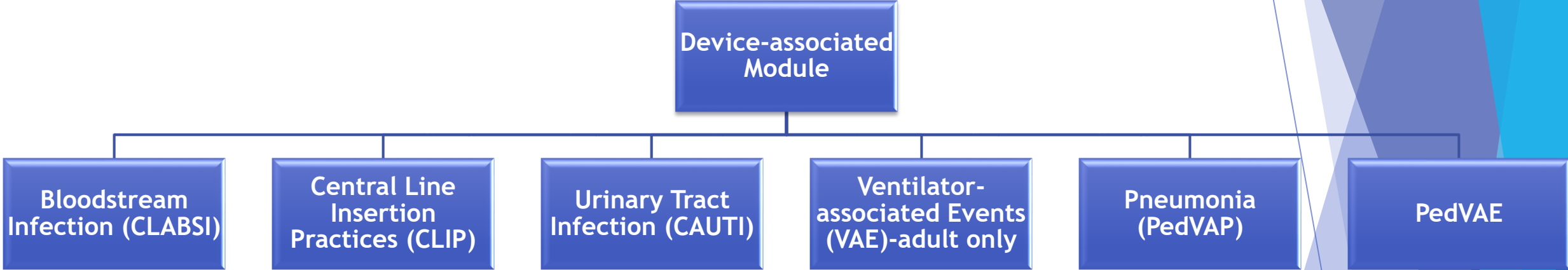
Antimicrobial Use
& Resistance
Module (AUR)

Multidrug-Resistant
Organism and *C
difficile* Module

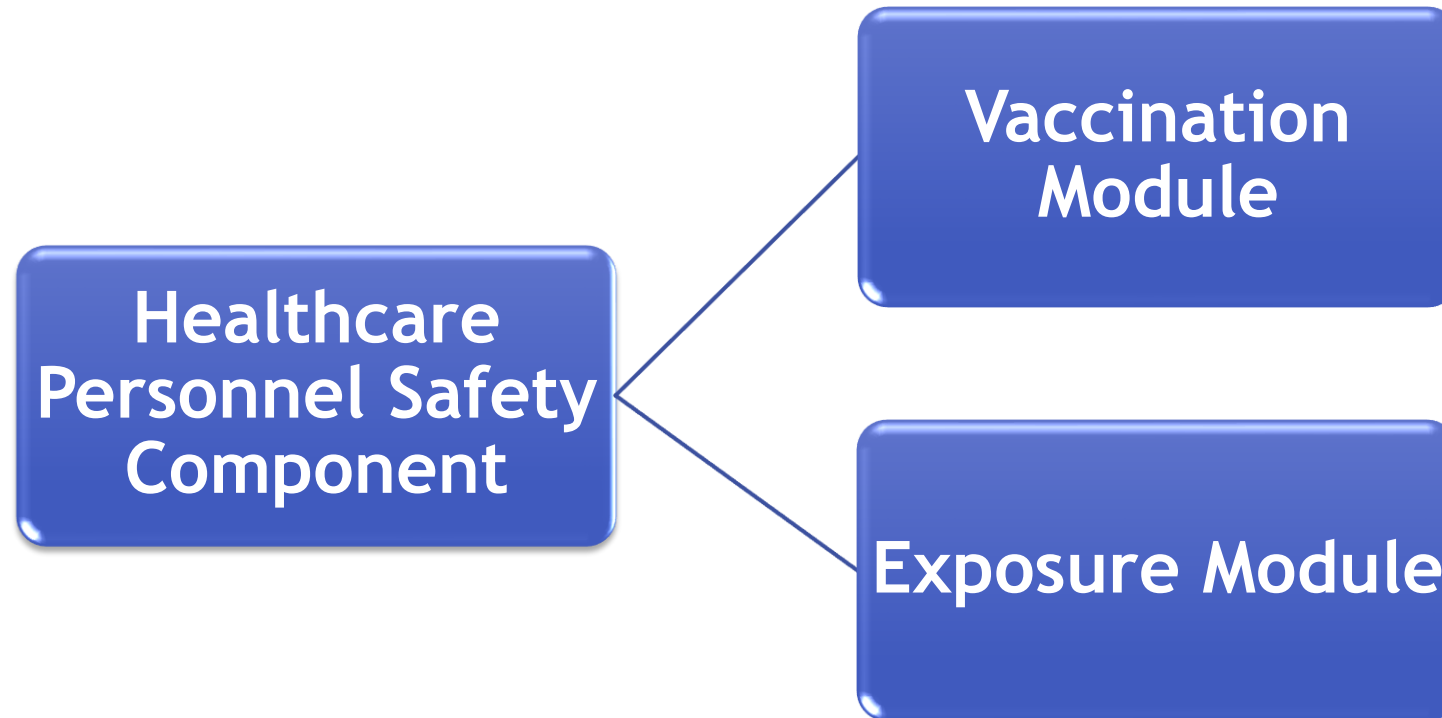
Surgical Site
Infections (SSI)



Device-Associated Modules



Healthcare Personnel Safety



CMS Requirements

National Healthcare Safety Network (NHSN)

[Print](#)

CDC's National Healthcare Safety Network is the nation's most widely used healthcare-associated infection tracking system. NHSN provides facilities, states, regions, and the nation with data needed to identify problem areas, measure progress of prevention efforts, and ultimately eliminate healthcare-associated infections.

In addition, NHSN allows healthcare facilities to track blood safety errors and important healthcare process measures such as healthcare personnel influenza vaccine status and infection control adherence rates.



COVID-19 Modules and Dashboards

COVID-19 reporting and vaccination resources for all healthcare facilities.



[NHSN Requirements & Recommendations for Application Use](#)

Resources by Facility

NHSN Components

[+ Acute Care / Critical Access Hospitals](#)

[+ Ambulatory Surgery Centers](#)

[+ Long-term Acute Care Hospitals](#)

[+ Long-term Care Facilities](#)

About NHSN

CDC's NHSN is the largest HAI reporting system in U.S.

AM I Enrolled?

Confirm if your facility is enrolled in NHSN

NHSN Application

NHSN Member Login

CMS Requirements


CMS reporting requirements through NHSN



CMS Requirements-Important Links

Important Links





New! [FAQs: AUR Reporting for the CMS Promoting Interoperability Program](#)


New! [CMS COVID-19 Reporting Requirements for Nursing Homes – June 2021](#)  [PDF – 300 KB]


CMS Press Release: [CMS Announces Relief for Clinicians, Providers, Hospitals and Facilities Participating in Quality Reporting Programs in Response to COVID-19](#)  [PDF – 400 KB] 

[CDC and CMS Issue Joint Reminder on NHSN Reporting](#)

[Healthcare Facility HAI Reporting Requirements to CMS via NHSN Current and Proposed Requirements January 2019](#)  [PDF – 300 KB]

[Reporting Requirements and Deadlines in NHSN per CMS Current Rules August 2019](#)  [PDF – 1 MB]

[Changing a CCN within NHSN, July 2020](#)  [PDF – 350 KB]

[Guidance on Enrollment and Reporting for Physically Separate Facilities/Units in NHSN](#)  [PDF – 233 KB]

CMS Reporting Requirements to NHSN

Healthcare Facility HAI Reporting Requirements to CMS via NHSN
Current or Proposed Requirements

CMS Reporting Program	HAI Event	Reporting Specifications	Reporting Start Date
Hospital Inpatient Quality Reporting (IQR) Program	CLABSI	Adult, Pediatric, and Neonatal ICUs	January 2011
	CAUTI	Adult and Pediatric ICUs	January 2012
	SSI: COLO	Inpatient COLO Procedures	January 2012
	SSI: HYST	Inpatient HYST Procedures	January 2012
	MRSA Bacteremia LabID Event	FacWideIN	January 2013
	C. difficile LabID Event	FacWideIN	January 2013
	Healthcare Personnel Influenza Vaccination	All Inpatient Healthcare Personnel	January 2013
	Medicare Beneficiary Number	All Medicare Patients Reported into NHSN	July 2014
	CLABSI	Adult & Pediatric Medical, Surgical, & Medical/Surgical Wards	January 2015
	CAUTI	Adult & Pediatric Medical, Surgical, & Medical/Surgical Wards	January 2015
Hospital Outpatient Quality Reporting (OQR) Program	Healthcare Personnel Influenza Vaccination	As of October 1, 2018, OQR no longer requires hospital outpatient departments to submit Healthcare Personnel Influenza Vaccination event data	October 2014
	Healthcare Personnel COVID-19 Vaccination	All Healthcare Personnel	January 2022
Ambulatory Surgery Centers Quality Reporting (ASCQR) Program	Healthcare Personnel COVID-19 Vaccination	All Healthcare Personnel	January 2022
	Healthcare Personnel Influenza Vaccination	As of October 1, 2018, ASCQR no longer requires ASCs to submit Healthcare Personnel Influenza Vaccination event data	October 2014
Inpatient Psychiatric Facility Quality Reporting (IPFQR) Program	Healthcare Personnel COVID-19 Vaccination	All Healthcare Personnel	October 2021
	Healthcare Personnel Influenza Vaccination	As of October 1, 2018, IPFQR no longer requires IPFs to submit Healthcare Personnel Influenza Vaccination event data	October 2015
ESRD Quality Incentive Program (QIP)	Dialysis Event (includes Positive blood culture, I.V. antimicrobial start, and signs of vascular access infection)	Outpatient Hemodialysis Facilities	January 2012
	Healthcare Personnel Influenza Vaccination	As of October 1, 2018, ESRD QIP no longer requires outpatient dialysis facilities to submit Healthcare Personnel Influenza Vaccination event data	October 2015

Updated October 2022

Page 1 of 2

CMS Reporting Program	HAI Event	Reporting Specifications	Reporting Start Date
Skilled Nursing Facility Quality Reporting (SNFQR) Program	Healthcare Personnel COVID-19 Vaccination	All Healthcare Personnel	October 2021
	Healthcare Personnel Influenza Vaccination	All Healthcare Personnel	October 2022
Long Term Care Hospital* Quality Reporting (LTCHQR) Program	CLABSI	Adult & Pediatric LTAC ICUs & Wards	October 2012
	CAUTI	Adult & Pediatric LTAC ICUs & Wards	October 2012
	Healthcare Personnel COVID-19 Vaccination	All Healthcare Personnel	October 2021
	Healthcare Personnel Influenza Vaccination	All Inpatient Healthcare Personnel	October 2014
* Long Term Care Hospitals are called Long Term Acute Care Hospitals in NHSN	FacWideIN		January 2015
	MRSA Bacteremia LabID Event	As of October 1, 2018, LTCHQR no longer requires LTACs to submit MRSA Bacteremia LabID event data	January 2016
	C. difficile LabID Event	FacWideIN	January 2015
	Adult LTAC ICUs & Wards		January 2016
	VAE	As of October 1, 2018, LTCHQR no longer requires LTACs to submit VAE event data	
Inpatient Rehabilitation Facility Quality Reporting (IRFQR) Program	CAUTI	Adult & Pediatric IRF Wards	October 2012
	Healthcare Personnel COVID-19 Vaccination	All Healthcare Personnel	October 2021
	Healthcare Personnel Influenza Vaccination	All Inpatient Healthcare Personnel	October 2014
	FacWideIN		January 2015
	MRSA Bacteremia LabID Event	As of October 1, 2018, IRFQR no longer requires IRFs to submit MRSA Bacteremia LabID event data	
PPS-Exempt Cancer Hospital Quality Reporting (PCHQR) Program	C. difficile LabID Event	FacWideIN	January 2015
	CLABSI	All Bedded Inpatient Locations	January 2013
	CAUTI	All Bedded Inpatient Locations	January 2013
	SSI: COLO	Inpatient COLO Procedures	January 2014
	SSI: HYST	Inpatient HYST Procedures	January 2014
	MRSA Bacteremia LabID Event	FacWideIN	January 2016
	C. difficile LabID Event	FacWideIN	January 2016
	Healthcare Personnel COVID-19 Vaccination	All Healthcare Personnel	October 2021
Healthcare Personnel Influenza Vaccination	All Inpatient Healthcare Personnel	October 2016	

Updated October 2022

Page 2 of 2

Healthcare Facility HAI Reporting Requirements to CMS via NHSN Current or Proposed Requirements ([cdc.gov](https://www.cdc.gov))

CMS Reporting Requirements for Hospitals

CMS Reporting Program	HAI Event	Reporting Specifications	Reporting Start Date
Hospital Inpatient Quality Reporting (IQR) Program	CLABSI	Adult, Pediatric, and Neonatal ICUs	January 2011
	CAUTI	Adult and Pediatric ICUs	January 2012
	SSI: COLO	Inpatient COLO Procedures	January 2012
	SSI: HYST	Inpatient HYST Procedures	January 2012
	MRSA Bacteremia LabID Event	FacWideIN	January 2013
	<i>C. difficile</i> LabID Event	FacWideIN	January 2013
	Healthcare Personnel Influenza Vaccination	All Inpatient Healthcare Personnel	January 2013
	Medicare Beneficiary Number	All Medicare Patients Reported into NHSN	July 2014
	CLABSI	Adult & Pediatric Medical, Surgical, & Medical/Surgical Wards	January 2015
	CAUTI	Adult & Pediatric Medical, Surgical, & Medical/Surgical Wards	January 2015
	Healthcare Personnel COVID-19 Vaccination	All Healthcare Personnel	October 2021
Hospital Outpatient Quality Reporting (OQR) Program	<i>Healthcare Personnel Influenza Vaccination</i>	<i>As of October 1, 2018, OQR no longer requires hospital outpatient departments to submit Healthcare Personnel Influenza Vaccination event data</i>	<i>October 2014</i>
	Healthcare Personnel COVID-19 Vaccination	All Healthcare Personnel	January 2022

CMS Reporting Requirement Deadlines via NHSN

Page 1 of 5 pages,
Page 1: ACFs

Q1 (Jan-Mar) Deadline August 15,
except HCP Flu Vaccination Due May 15
each year

Reporting Requirements and Deadlines in NHSN per CMS Current & Proposed Rules		
Healthcare Settings	NHSN Event	CMS Reporting Deadlines <small>When deadline falls on a Friday-Sunday or Federal holiday, deadline is moved to next business day.</small>
Acute Care Facilities that participate in CMS Hospital IQR Program *Medicare beneficiary identifier is optional for all NHSN events for applicable patients*	CLABSI	
	Start Q1 2011 - adult, pediatric, and neonatal ICUs	Q1 (Jan.-March): August 15 Q2 (April-June): November 15 Q3 (Jul.-Sept.): February 15 Q4 (Oct.-Dec.): May 15
	Start Q1 2015 - adult and pediatric medical, surgical, and medical/surgical wards	
	CAUTI	
	Start Q1 2012 - adult and pediatric ICUs	Q1 (Jan.-March): August 15 Q2 (April-June): November 15 Q3 (Jul.-Sept.): February 15 Q4 (Oct.-Dec.): May 15
	Start Q1 2015 - adult and pediatric medical, surgical, and medical/surgical wards	
	SSI (following COLO Procedures)	
	(Start Q1 2012)	Q1 (Jan.-March): August 15 Q2 (April-June): November 15 Q3 (Jul.-Sept.): February 15 Q4 (Oct.-Dec.): May 15
	SSI (following HYST Procedures)	
	(Start Q1 2012)	Q1 (Jan.-March): August 15 Q2 (April-June): November 15 Q3 (Jul.-Sept.): February 15 Q4 (Oct.-Dec.): May 15
MRSA Bacteremia LabID Event (FacWideIN)		
(Start Q1 2013)	Q1 (Jan.-March): August 15 Q2 (April-June): November 15 Q3 (Jul.-Sept.): February 15 Q4 (Oct.-Dec.): May 15	
C. difficile LabID Event (FacWideIN)		
(Start Q1 2013)	Q1 (Jan.-March): August 15 Q2 (April-June): November 15 Q3 (Jul.-Sept.): February 15 Q4 (Oct.-Dec.): May 15	
Healthcare Personnel COVID-19 Vaccination		
(Start Q1 2021)	Q1 (Jan.-March): August 15 Q2 (April-June): November 15 Q3 (Jul.-Sept.): February 15 Q4 (Oct.-Dec.): May 15	
Healthcare Personnel Influenza Vaccination		
(Start Q1 2013)	Q4 (Oct.-Dec.) - Q1 (Jan.-March): May 15	

NHSN Educational Roadmaps

- Select Roadmap for a Component

[NHSN Educational Roadmap | NHSN | CDC](#)

NHSN Educational Roadmaps

Welcome to the NHSN Educational Roadmaps. The NHSN Educational Roadmaps will provide a guided tour of the training materials and information needed to provide a solid foundation of NHSN – from the basics to more advanced training for each individual component or protocol. Below is a list of NHSN components, in each component is a selection of educational and supplemental materials and tools to improve your comprehension of NHSN surveillance definitions, reporting, and analysis (while supporting your work as an NHSN user). To begin this learning experience, select the component below. This training should be used after the enrollment/activation process. If you have not enrolled into NHSN please [enroll here](#).

Select Roadmap for a Component



Patient Safety Component



Biovigilance Component



Healthcare Personnel Safety Component



Long-Term Care Facility Component



Dialysis Component




Outpatient Procedure Component



Neonatal Component

Patient Safety Component Training

- Basic Training
- PSC Module Training



NHSN Educational Roadmaps









PATIENT SAFETY COMPONENT TRAINING

Welcome to the Patient Safety Component (PSC) Educational Roadmap. This roadmap has three (3) sections, PSC Training Basics, PSC Module Training and PSC Data Entry and Analysis. For the best learning experience, start with the Training Basic section and work your way down the list and complete each item. After you complete this section, select the PSC Module Training that best meets your practice needs followed by Data Entry and Analysis.

PSC Training Basics


- Chapter 1: NHSN Overview [PDF - 300 KB]
- Chapter 2: Identifying Healthcare-associated Infections (HAIs) in NHSN [PDF - 1 MB]
- Chapter 16: NHSN Key Terms [PDF - 370 KB]
- Introduction to Device Associated Module [CBT - 60 min]
- Introduction to Procedure Associated Module [CBT - 60 min]
- Chapter 3: Patient Safety Monthly Reporting Plan and Surveys [PDF - 100 KB]
- Chapter 15: CDC Location Labels and Location Descriptions [PDF - 1 MB]

PSC Module Training

 BSI Events Bloodstream Infections	 UTI Events Urinary Tract Infections
 SSI Events Surgical Site Infection Events	 VAE Events Ventilator-associated Events
 MDRO/C.diff Events Multidrug-Resistant Organism & C. difficile Infections	 PedVAE Events Pediatric Ventilator-associated Events
 AUR Data	 PNEU Events

NHSN Educational Roadmap








- Select Roadmap for a Component



NHSN Educational Roadmaps

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Select Roadmap for a Component

 Patient Safety Component	 Biovigilance Component
 Healthcare Personnel Safety Component	 Long-Term Care Facility Component
 Dialysis Component	 Outpatient Procedure Component
 Neonatal Component	

Healthcare Personnel Safety Component Training

Phase I: Training Basics for All Facilities

Phase II: Training by HCF Type



- Acute Care Facility
- Inpatient Rehab
- Inpatient Psych
- Ambulatory Surgery
- Dialysis
- LTAC





Welcome to the Healthcare Personnel Safety Component Educational Roadmap. This roadmap has two (2) sections, Healthcare Personnel Safety Protocol and Healthcare Personnel Safety Facility Types. For the best learning experience, start with the Healthcare Personnel Safety Protocol section and work your way down the list and complete each item in each part. After you complete this section, select Healthcare Personnel Safety Facility Types that best meets your needs.



Phase I: Healthcare Personnel Safety Protocol

Part I: Getting to Know the Healthcare Personnel (HCP) Vaccination Module

 [HCP Vaccination Module: Influenza Vaccination Summary Protocol](#)  [PDF - 400 KB]

 [HCP Influenza Vaccination Summary Form](#)  [PDF - 200 KB]

Part II: HCP Vaccination Module Training

 [General Training Slides](#)  [PDF - 3 MB]

 [Webinar Recordings](#)



 [Worksheet on Data Collection Strategies](#)  [PDF - 200 KB]



Phase II: Healthcare Personnel Safety Facility Types

Acute Care Facilities

 [Training Slides](#)  [PDF - 2 MB]

 [Frequently Asked Questions](#)

 [Operational Guidance](#)  [PDF - 100 KB]

 [Tips for Submitting HCP Influenza Vaccination Summary Data](#)  [PDF - 320 KB]



Ambulatory Surgery Centers



 [Training Slides](#)  [PDF - 2 MB]

Inpatient Rehabilitation Facilities

 [Training Slides](#)  [PDF - 2 MB]

 [Frequently Asked Questions](#)

 [Operational Guidance](#)  [PDF - 150 KB]

 [Tips for Submitting HCP Influenza Vaccination Summary Data](#)  [PDF - 300 KB]

Inpatient Psychiatric Facilities

 [Training Slides](#)  [PDF - 2 MB]

COVID-19 Training (Home Page)




Search Search NHSN

National Healthcare Safety Network (NHSN)

[Print](#)

CDC's National Healthcare Safety Network is the nation's most widely used healthcare-associated infection tracking system. NHSN provides facilities, states, regions, and the nation with data needed to identify problem areas, measure progress of prevention efforts, and ultimately eliminate healthcare-associated infections.

In addition, NHSN allows healthcare facilities to track blood safety errors and important healthcare process measures such as healthcare personnel influenza vaccine status and infection control adherence rates.

 **COVID-19 Modules and Dashboards**
COVID-19 reporting and vaccination resources for all healthcare facilities.



[NHSN Requirements & Recommendations for Application Use](#)

Specific training by HCF type

[2023 HCP Weekly COVID-19 Vaccination Module Protocol](#)

NHSN Annual Training

National Healthcare Safety Network (NHSN) Training

CDC

[Print](#)

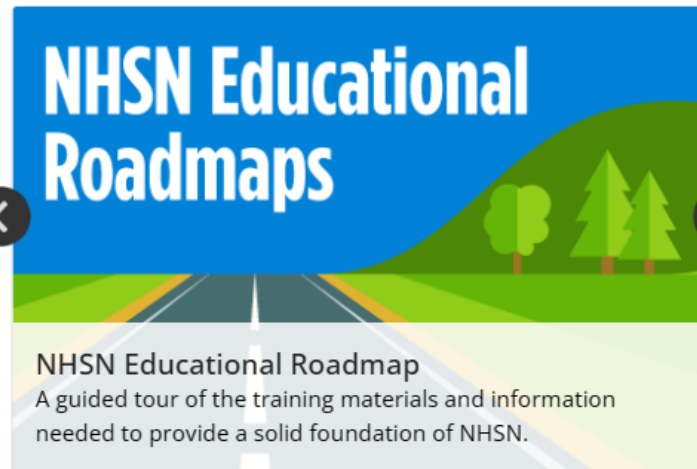
Our mission is to offer learning opportunities in a variety of formats that enhance the knowledge and skills of NHSN facility- and group-level participants and their partners in order that they may effectively use the data obtained from the surveillance system to improve patient and healthcare personnel safety.

Objectives

- Convey NHSN data collection and analysis options to participants so that they can disseminate high quality, actionable data.
- Prepare participants for reporting application accurately and efficiently.
- Enhance participants and their partners' understanding of data quality and the value of adverse event monitoring.
- Encourage collaboration among participants and partners to improve the patient and healthcare personnel safety across the spectrum of care.

ANNUAL TRAINING

**2024 NHSN Annual Training (Virtual)
Scheduled for March 18-22, 2024**



Patient Safety Component



Self-paced Interactive Trainings, Annual Training Videos and Quick Learns

Biovigilance Component



Self-paced Interactive Trainings, Annual Training Videos and Quick Learns

Healthcare Personnel Safety Component

Long-term Care Facility Component



2023 NHSN Training - Videos and Slides

2023 Annual Training and link to the 2023 page



Resources for Users New to NHSN

Self-paced training for new NHSN enrollment and existing facility

Newsletter Link: Bottom of NHSN Home Page



National Healthcare Safety Network (NHSN)

CDC > NHSN Home

[NHSN Home](#)

[NHSN Login](#)

[About NHSN](#) +

[Enroll Facility Here](#) +

[CMS Requirements](#) +

[Change NHSN Facility Admin](#)

[Resources by Facility](#) +

[Patient Safety Component](#) +

[Long-term Care Facility Component](#) +

[Dialysis Component](#) +

[Discharge Component](#) +

Newsletters

[Print](#)

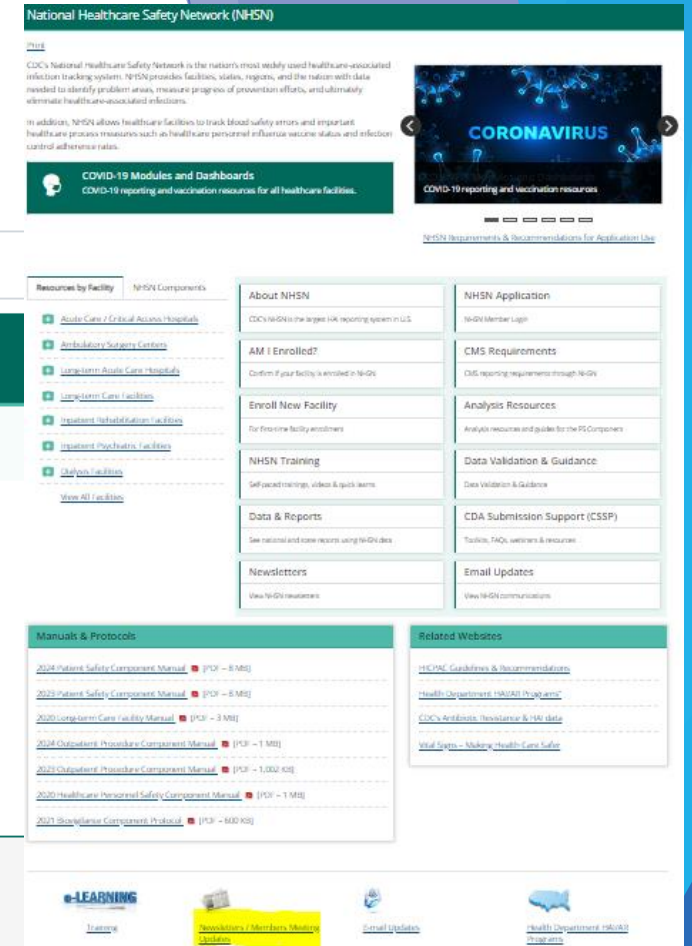
Newsletters / Members Meeting Updates

2023

[2023 Q4 \(December\) NHSN Newsletter](#) [PDF - 1 MB]

This issue of the NHSN newsletter announces the new CMS required reporting measure for CY 2024 within the Patient Safety Component. Please refer to page 2 of the newsletter for more information. Inside this issue – Analysis Updates, AUR Module Updates, Updates to the Antimicrobial Resistance and Patient Safety Portal, NHSN Education and Training Highlights, Person-Level Vaccination Forms, Up to Date Definition, and Healthcare Personnel Influenza Vaccination Data Updates, NHSN Dialysis Component Q3 2023 QIP Deadline, NHSN Helpdesk and other General NHSN Updates.

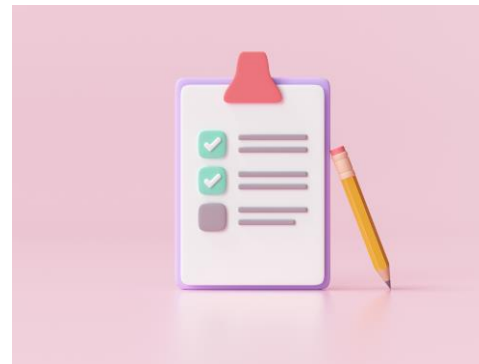
[2023 Q3 \(September\) NHSN Newsletter](#) [PDF - 923 KB]





Patient Safety Component (PSC)

Annual Facility Survey



PSC Annual Facility Survey

- ▶ Annual survey completion deadline is March 1st each year
 - ▶ After March 1st, facilities can not enter new monthly reporting plan if survey not done
- ▶ Survey may change from year to year with additional questions/deleted questions
- ▶ Survey reflects facility-level data from prior calendar year
- ▶ Important to complete accurately since variables are utilized in the (Standard Infection Ratio (SIR) and Standard Utilization Ratio (SUR) risk-adjustment calculations, for example, for hospitals:

Facility bed size	Teaching status
Patient days	ICU bed size
#Admissions	Medical school affiliation

- ▶ There are specific surveys for LTACs and Inpatient rehab facilities

**Errors can affect
your SIR and SUR**


PSC - Annual Facility Survey Sections

Section	Examples of Person that May assist:
Facility characteristics	Finance, Nursing Administration
Facility Microbiology Lab practices	Lab Director, Microbiology Lead
Infection control practices	Infection Preventionist, Hospital Epidemiologist, QI Coordinator
Neonatal & newborn practices	Neonatal & Newborn Lead, Clinical Pharmacy
Antibiotic stewardship practices	Pharmacy Director, PharmD, Medical Director
Sepsis management	Infection Preventionist, Medical Director
Water management	Plants Op/Maintenance Director

Patient Safety Component Annual Facility Survey

- Page 1 of 28

[2023 Patient Safety Annual
Hospital Survey Form \(cdc.gov\)](https://www.cdc.gov/nhsn)

 **NHSN**
NATIONAL HEALTHCARE
SAFETY NETWORK

Form Approved
OMB No. 0920-0666
Exp. Date: 12/31/24
www.cdc.gov/nhsn

Patient Safety Component—Annual Hospital Survey

Instructions for this form are available at: http://www.cdc.gov/nhsn/forms/instr/57_103-TOI.pdf

*required for saving Tracking #:
Facility ID: *Survey Year:

Facility Characteristics (completed by Infection Preventionist)

*Ownership (check one):

For profit Not for profit, including church Government
 Military Veterans Affairs Physician owned

If facility is a Hospital:

*Number of patient days: _____
*Number of admissions: _____

For any Hospital:

*Is your hospital a teaching hospital for physician and/or physicians-in-training or nursing students? Yes No
If Yes, what type: Major Graduate Undergraduate

*Number of beds set up and staffed in the following location types (as defined by NHSN):

a. ICU (including adult, pediatric, and neonatal levels II/III, III or higher): _____
b. All other inpatient locations: _____

Facility Microbiology Laboratory Practices (completed with input from Microbiology Laboratory Lead)

*1. Does your facility have its own on-site laboratory that performs bacterial antimicrobial susceptibility testing? Yes No

a. If No, where is your facility's antimicrobial susceptibility testing performed? (check one)

Affiliated medical center
 Commercial referral laboratory
 Other local/regional, non-affiliated reference laboratory

b. If Yes, do you also send out any antimicrobial susceptibility testing? (check one) Yes No

Instructions for Completion of the Patient Safety Component-Annual Hospital Survey (CDC 57.103)

Instructions for Completing Annual Survey

- Page 1 of 34

Data Field	Instructions for Form Completion
Facility ID #	<i>Required.</i> The NHSN-assigned facility ID will be auto-entered by the computer.
Survey Year	<i>Required.</i> Select the calendar year for which this survey was completed. The survey year should represent the last full calendar year. For example, in 2022, a facility would complete a 2021 survey.
Facility Characteristics	
Ownership (check one)	<i>Required.</i> Select the appropriate ownership of this facility: <ul style="list-style-type: none"> • P - For profit • NP - Not for profit, including church • GOV - Government • MIL - Military • VA- Veterans Affairs • PHY - Physician owned
Number of patient days	<i>Required.</i> Enter the total number of patient days from inpatient locations in your hospital during the last full calendar year. Newborns should be included in this count.
Number of admissions	<i>Required.</i> Enter the total number of inpatient admissions, including newborns, for your hospital during the last full calendar year.
Is your hospital a teaching hospital for physicians and/or physicians in training?	<i>Required.</i> If a teaching hospital, select 'Yes'. Otherwise, select 'No'.
If Yes, what type?	<i>Conditionally Required.</i> If a teaching hospital, select the type from the options listed: (Note: There is no minimum requirement for the number of students in training to meet these definitions.) <ul style="list-style-type: none"> • Major: Facility trains medical students and/or nursing students, and post-graduate residents. • Graduate: Facility trains only post-graduate medical (MD/DO only) residents/fellows • Undergraduate: Facility trains current (undergraduate) medical students and/or nursing students. Select the highest level that your facility meets

How to add the Annual Survey

Two options to add the Annual Facility Survey

1. From the NHSN home page menu
 1. Click on “Surveys”
 2. Select “Add”

OR

2. Select the “Survey Required” alert box on your facility’s NHSN Home Page

Survey required
2023



Reminder: Separate
Survey for IRF

How to Add the Annual Survey

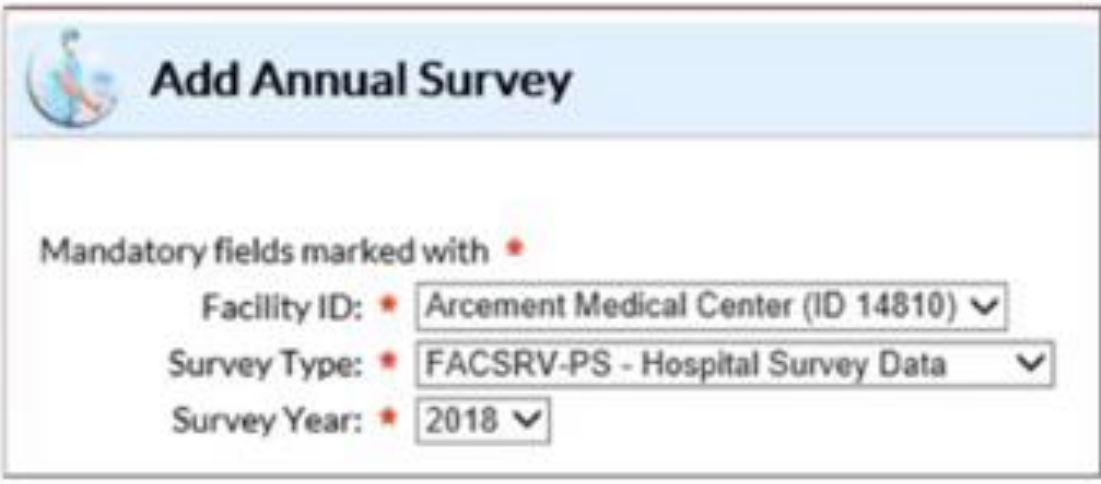
OPTON 1

On the “Add Annual Survey” page:

- Select the “Survey Type” in the dropdown
- Select the Survey Year in the dropdown
- Enter all required data into your survey
- Scroll Down and Click “Save”

➤ OPTON 2

- Selecting the Survey Alert will direct you to the appropriate survey type and year to complete



The screenshot shows a web form titled "Add Annual Survey". It includes a header with a globe icon and the title. Below the header, there is a note: "Mandatory fields marked with *". The form contains three dropdown menus, each with a red asterisk indicating it is mandatory:

- Facility ID: * Arcement Medical Center (ID 14810) ▼
- Survey Type: * FACSRV-PS - Hospital Survey Data ▼
- Survey Year: * 2018 ▼

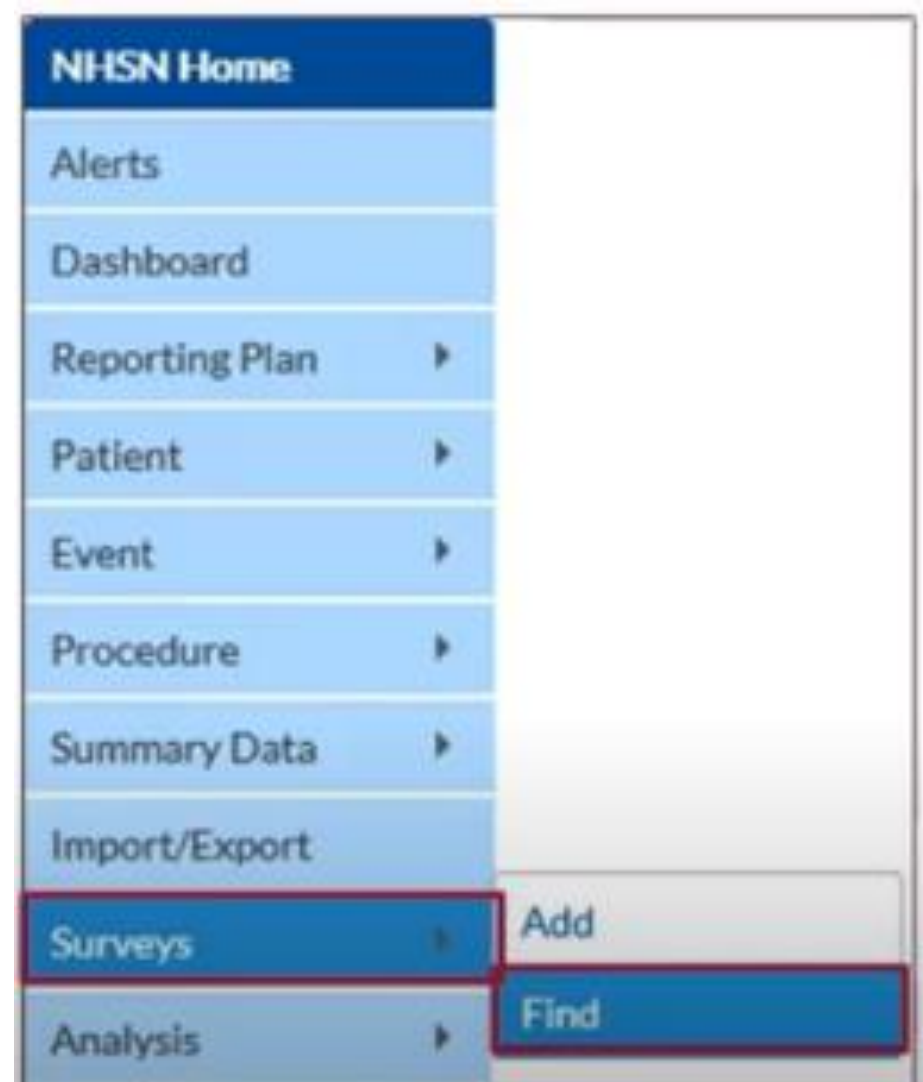
Reminder: By March 1st,
enter information from
previous year

How to Find/Edit an Annual Survey

From the NHSN home page menu

- Select “Surveys”
- Click “Find”
- Select “Survey Type”
- Select “Survey Year”

Note: You can edit your annual survey any time. Please remember that the changes made to the survey after a CMS deadline, will not be reflected in the CMS SIR results sent to CMS





Patient Safety Component

Monthly Reporting Plan

PSC - Monthly Reporting Plan

THE MONTHLY REPORTING PLAN:

- ▶ Informs CDC of the Patient Safety Component Modules (for example, device-associated module) that are being followed at your facility during a given month and includes the events and locations being monitored
- ▶ Allows CDC to select the data that should be included in the aggregate data analysis used for creating national benchmarks.
- ▶ Determines the required fields for data entry.
- ▶ You will only receive alerts based on your saved reporting plan
- ▶ A facility must enter a plan for each month of the year
- ▶ NHSN will only submit data to CMS for complete months (data for all months of the quarter must be in place prior to submission).

[TOI 57.106 Monthly Reporting Plan \(cdc.gov\)](#)

PSC - Monthly Reporting Plan

Monthly Reporting Plan

The screenshot shows the NHSN interface for adding a reporting plan. At the top left is the CDC logo and the text 'Centers for Disease Control and Prevention CDC 24/7: Saving Lives, Protecting People™'. Below this is a dark blue header with 'NHSN - National Healthcare Safety Network'. A left-hand navigation menu includes 'NHSN Home', 'Alerts', 'Dashboard', 'Reporting Plan', 'Patient', 'Event', 'Procedure', and 'Summary Data'. The 'Reporting Plan' menu item is expanded, showing 'Add' and 'Find' options, with a hand cursor pointing to 'Add'. The main content area has a light blue header 'Add Monthly Reporting Plan' and a form with a 'Year *' dropdown menu and a checkbox for 'No NHSN Patient Safety Modules Followed this Month'. A 'Device-Associated Module' section is partially visible at the bottom.

Add a Monthly Reporting Plan in the NHSN Application and select the month and year.

The screenshot shows the NHSN interface for viewing a reporting plan. It features the same dark blue header 'NHSN - National Healthcare Safety Network' and the same left-hand navigation menu. The main content area has a light blue header 'View Monthly Reporting Plan'. Below the header is a note 'Mandatory fields marked with *'. The form includes a 'Facility ID *' field, a 'Month *' dropdown menu with 'January' selected, and a 'Year *' dropdown menu with '2020' selected. Two red arrows point to the 'Month' and 'Year' fields. A checkbox for 'No NHSN Patient Safety Modules Followed this Month' is also present.

PSC - Select Modules, Locations, Procedures to Monitor

Device-Associated Module [?HELP](#)

Locations CLA BSI DE VAP CAUTI CLIP

Procedure-Associated Module [?HELP](#)

Procedures SSI Post-procedure PNEU

Medication-Associated Module [?HELP](#)

Antimicrobial Use and Resistance

Locations Microbiology Pharmacy







↓
MDRO Module

PSC-Monthly Reporting Plan Device Associated Module

Monthly Reporting Plan DA Module

Indicate the locations where you want to monitor events.

Device-Associated Module

	Locations	CLABSI	VAE	CAUTI	CLIP	PedVAP	PedVAE
	MICU - MEDICAL ICU 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	71ICU - 71 ICU CARDIAC 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	6C - 6C - ORTHO 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Click "Add Row" to add another unit

PSC - Monthly Reporting Plan Device-Associated Module

Monthly Reporting Plan DA Module

Then, indicate which DA events you want to follow in each location.

Device-Associated Module

	Locations	CLABSI	VAE	CAUTI	CLIP	PedVAP	PedVAE
	MICU - MEDICAL ICU 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	71ICU - 71 ICU CARDIAC 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	6C - 6C - ORTHO 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Add Row Clear All Rows Copy from Previous Month



Important: If an event is included in the Monthly Reporting Plan, the NHSN Protocol for that event must be followed exactly as written.

About Locations in NHSN

- It is important to first identify those locations in the facility where surveillance will be performed.
- Once identified, each location must be “mapped” to a standard CDC location description.
- Review the CDC location descriptions before “mapping”. The specific CDC location for a patient care area is determined by the type of patients receiving care.

NHSN Location Terms:

- Patient Mix
- NHSN 80% Rule
- Virtual Locations
- Mixed Acuity Locations

For detailed instructions about mapping locations, please see:

[CDC Locations and Descriptions and Instructions for Mapping Patient Care Locations](#)

To Check to See What Locations are Set Up

NHSN Home

- Alerts
- Dashboard ▶
- Reporting Plan ▶
- Patient ▶
- Event ▶
- Procedure ▶
- Summary Data ▶
- COVID-19 ▶
- Import/Export
- Surveys ▶
- Analysis ▶
- Users ▶
- Facility ▶**
- Group ▶
- Logout

- Customize Forms
- Facility Info
- Add/Edit Component
- Locations ★**
- Surgeons
- Direct Enroll



Locations

Instructions

- To **Add** a record, fill in the form with the required fields and any desired optional values. Then click on the **Add** button.
- To **Find** a record, click on the **Find** button. One or more fields can be filled in to restrict the search to those values.
- To **Edit** a record, perform a **Find** on the desired record. Click on the desired record to fill in its values into the form and edit the values. To save the changes, click on the **Save** button.
- To **Delete** one or more records, perform a **Find** on the desired record(s). Check the corresponding box(es), then click on the **Delete** button.
- Press the **Clear** button to start over with a new form.

Mandatory fields to "Add" or "Edit" a record marked with *

Your Code *:

Your Label *:

CDC Location Description *:

Status *:

Bed Size: A bed size greater than zero is required for most inpatient locations.

Find **Add** **Export Location List** **Clear**



Location Table

[Print Location List](#)

Page 4 of 6

Status	Your Code	Your Label	CDC Description	CDC Code	NHSN HL7 Code
Active	MICU	MEDICAL ICU	Medical Critical Care	IN:ACUTE:CC:M	1027-2
Active	MIXED	ADULT MIXED	Adult Mixed Acuity Unit	IN:ACUTE:MIXED:ALL_ADULT	1210-4
Active	NICU	LEVEL 3 NICU	Neonatal Critical Care (Level III)	IN:ACUTE:CC:NURS	1040-5
Active	NICU4	LEVEL 4 NICU	Neonatal Critical Care (Level IV)	IN:ACUTE:CC:NURS_IV	1269-0
Active	NNN	NNN-SPECIAL CARE NURSERY	Pediatric Step Down Unit	IN:ACUTE:STEP:PED	1100-7
Active	NWBN	NEWBORN NURSERY	Well Newborn Nursery (Level I)	IN:ACUTE:WARD:NURS	1038-9
Active	OBS	24-HR OBS	24-Hour Observation Area	OUT:ACUTE:WARD	1162-7
Active	OHCF	OUTSIDE HOSPITAL	Location outside facility	COMM:NOTFAC	1204-7
Active	ONC	ONC CLINIC	Hematology-Oncology Clinic	OUT:NONACUTE:CLINIC:HONC	1200-5

PSC - Monthly Reporting Plan Procedure-Associated Module

Monthly Reporting Plan

NHSN Home

- Alerts
- Dashboard
- Reporting Plan**
- Patient
- Event
- Procedure
- Summary Data
- Import/Export
- Surveys
- Analysis
- Users
- Facility
- Group
- Logout

Add Monthly Reporting Plan

Mandatory fields marked with *

Facility ID *: Decennial Medical Center (ID 15331) ▼

Month *: ▼

Year *: ▼

No NHSN Patient Safety Modules Followed this Month

Device-Associated Module

	Locations	CLABSI	VAE	CAUTI	CLIP	PedVAP	PedVAE
🗑️	▼	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Add Row Clear All Rows Copy from Previous Month

Procedure-Associated Module

	Procedures	SSI
🗑️	▼	IN: <input type="checkbox"/> OUT: <input type="checkbox"/>

Add Row Clear All Rows Copy from Previous Month




PSC - Monthly Reporting Plan Procedure-Associated Module

Monthly Reporting Plan: PA Module

First, decide which NHSN operative procedures you want to follow.

If you are following Coronary artery bypass graft procedures, you must monitor both CBGB and CBGC in your plan.

Procedure-Associated Module

	Procedures	SSI
	CBGB/CBGC - Coronary artery bypass graft ▼	IN: <input type="checkbox"/>
	CARD - Cardiac surgery ▼	IN: <input type="checkbox"/>
	KPRO - Knee prosthesis ▼	IN: <input type="checkbox"/> OUT: <input type="checkbox"/>

Add Row

Clear All Rows




Copy from Previous Month

PSC - Monthly Reporting Plan Procedure-Associated Module

Monthly Reporting Plan: PA Module

For each NHSN operative procedure for which you have chosen to monitor SSIs, choose whether you will monitor inpatient, outpatient, or both.

Procedure-Associated Module

	Procedures	SSI
	CBGB/CBGC - Coronary artery bypass graft ▾	IN: <input type="checkbox"/>
	CARD - Cardiac surgery ▾	IN: <input type="checkbox"/>
	KPRO - Knee prosthesis ▾	IN: <input type="checkbox"/> OUT: <input type="checkbox"/>

PSC - Monthly Reporting Plan Antibiotic Use & Resistance Module

- Add locations to monthly reporting plan prior to uploading data
 - Along with FacWideIN, each inpatient and outpatient location is listed separately
- Same monthly reporting plan used for HAI reporting

Antimicrobial Use and Resistance Module

	Locations	Antimicrobial Use	Antimicrobial Resistance
🗑	FACWIDEIN - Facility-wide Inpatient (FacWIDEIn) ▼	<input checked="" type="checkbox"/>	<input type="checkbox"/>
🗑	MEDWARD - MEDICAL WARD - AU ▼	<input checked="" type="checkbox"/>	<input type="checkbox"/>
🗑	MICU - MEDICAL ICU - AU ▼	<input checked="" type="checkbox"/>	<input type="checkbox"/>
🗑	PEDMED - PED MED WARD-AU ▼	<input checked="" type="checkbox"/>	<input type="checkbox"/>
🗑	SURGWARD - SURGICAL WARD - AU ▼	<input checked="" type="checkbox"/>	<input type="checkbox"/>
🗑	ER - EMERGENCY DEPARTMENT - AU ▼	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Add Row Clear All Rows Copy from Previous Month

Q4 NHSN
Newsletter has
helpful instructions
for AUR Module

If following
Antibiotic
Resistance,
check boxes
in last
column

CMS Required Reporting Measure for CY2024: NHSN AUR Module

- ▶ NHSN AUR Module to meet the Medicare Promoting Interoperability (PI) Program requirements, eligible hospitals and CAHs must meet the following prerequisites:
 - Have the required data systems or electronic access to the required data elements for the NHSN AUR Module
 - Use vendor or homegrown technology that has been [NHSN-validated](#) and [Office of the National Coordinator for Health Information Technology certified](#): See the lists of [AU](#) and [AR](#) NHSN validated vendor software
 - Fulfill the basic requirements for submission of data into NHSN

Q4 NHSN Newsletter,
see link on page 2:
[register intent to
submit AUR data
within NHSN](#)

Using NHSN AUR Module for the CMS Promoting Interoperability Program

Background

The NHSN Antimicrobial Use (AU) and Antimicrobial Resistance (AR) (AUR) Module reporting was identified as one option to meet the Public Health Registry reporting element within the Centers for Medicare and Medicaid Services (CMS) Medicare Promoting Interoperability (PI) Program for eligible hospitals and critical access hospitals (CAHs) in 2017. This option continues to be available in calendar year (CY) 2023, and facilities reporting to the NHSN AUR Module will receive 5 bonus points. For measure details, please see the applicable [Medicare Promoting Interoperability Program Specification Sheets](#).

Beginning in CY 2024, CMS [finalized changes](#) to the Medicare Promoting Interoperability Program for eligible hospitals and critical access hospitals (CAHs) that include a new AUR Surveillance measure under the Public Health and Clinical Data Exchange Objective. To obtain credit for calendar year 2024, eligible hospitals and CAHs must attest to being in active engagement with CDC's NHSN to submit AUR data for the EHR reporting period, or else claim an applicable exclusion. Further, to meet the CMS PI Program requirement, facilities must use CEHRT updated to meet 2015 Edition Cures Update criteria, including criteria at [45 CFR 170.315 \(f\)\(6\)](#).

Refer to the [CMS Promoting Interoperability Program webpages](#) for additional information, including CY-specific submission requirements.

Eligible hospitals and CAHs participating in the Promoting Interoperability Program can proceed through the steps outlined in this document.

Note: Facilities not participating in the Promoting Interoperability Program do not need to complete the steps outlined in this document. AU and AR data can continue to be voluntarily submitted into NHSN as normal.

Prerequisites

In order to use submission into the NHSN AUR Module to meet the PI Program requirements, eligible hospitals and CAHs must meet the following prerequisites:

- Have the required data systems or electronic access to the required data elements for the NHSN AUR Module:

The slide features two microscopic images of bacteria. The top image shows several large, spherical, purple-colored bacteria, likely MRSA, with a scale bar at the bottom left indicating 50 micrometers. The bottom image shows purple, rod-shaped bacteria with long, thin, hair-like appendages, likely Clostridium difficile, against a dark blue background.

PSC - Monthly Reporting Plan MDRO Module FacWideIN

- Add facility-wide inpatient reporting for MRSA bacteremia and *C. difficile* LabID events to your monthly reporting plan (MRP) using the “FACWIDEIN” location.
- FACWIDEIN includes all inpatient locations, ED, and 24-hour observation locations.
- Emergency departments and 24-hour observation locations are included in FacWideIN reporting. NOTE: These locations will automatically be added to your monthly reporting plan when you select “FacWideIN”. Be sure to validate that NHSN added these locations if you have them.

Creating a Monthly Reporting Plan-MDRO Module

NHSN Home

- Alerts
- Reporting Plan
 - Add
 - Find
- Patient
- Event
- Procedure
- Summary Data
- Import/Export
- Analysis
- Surveys
- Users
- Facility

Add Monthly Reporting Plan

No data found for January, 2016

Mandatory fields marked with *

Facility ID*: [Redacted]

Month*: January

Year*: 2016

No NHSN Patient Safety Modules Followed this Month

Multi-Drug Resistant Organism Module [HELP](#)

Locations	Specific Organism Type	AST-Eligible	Incidence	Prevalence	Lab ID Event All Specimens	Lab ID Event Blood Specimens Only	HH	GG
FACWIDEIN - Facility-wide Inpatient (FacWIDEIn)								
20897 - ASH S								
21897 - ASH WE								
28097 - ASH B								
28197 - ASH WHG								

Add Rows **Clear All Rows** **Copy from Previous Month**

Multi-Drug Resistant Organism Module [HELP](#)

Locations	Specific Organism Type	AST-Eligible	Incidence	Prevalence	Lab ID Event All Specimens	Lab ID Event Blood Specimens Only	HH	GG
FACWIDEIN - Facili	ACINE - MDR-Acinetobacter							
	CDIF - C. difficile							
	CEPHRKLEB - CephR-Klebsiella							
	CRE - CRE (CRE-Ecoli, CRE-Enterobacter, CRE-Klebsiella)							
	MRSA - MRSA							
	MRSA/MSSA - MRSA with MSSA							
	VRE - VRE							

Add Rows **Clear All Rows** **Copy from Previous Month**

Monthly Reporting Plan MDRO Module - FacWideIN (CMS Required Reporting)

Multi-Drug Resistant Organism Module [HELP](#)

Locations: FACWIDEIN - Facility-wide Inpat
Specific Organism Type: MRSA - MRSA

Process and Outcome Measures

Infection Surveillance	AST-Timing	AST-Eligible	Incidence	Prevalence	Lab ID Event All Specimens	Lab ID Event Blood Specimens Only	HH	GG
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Locations: FACWIDEIN - Facility-wide Inpat
Specific Organism Type: CDIF - C. difficile

Process and Outcome Measures

Infection Surveillance	AST-Timing	AST-Eligible	Incidence	Prevalence	Lab ID Event All Specimens	Lab ID Event Blood Specimens Only	HH	GG
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Add Rows Clear All Rows Copy from Previous Month

Monthly Reporting Plan - MDRO Module

Multi-Drug Resistant Organism Module [HELP](#)

Locations: FACWIDEIN - Facility-wide Inpat | Specific Organism Type: MRSA - MRSA

Process and Outcome Measures

Infection Surveillance	AST-Timing	AST-Eligible	Incidence	Prevalence	Lab ID Event All Specimens	Lab ID Event Blood Specimens Only	HH	GG
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Locations: FACWIDEIN - Facility-wide Inpat | Specific Organism Type: CDIF - C. difficile

Process and Outcome Measures

Infection Surveillance	AST-Timing	AST-Eligible	Incidence	Prevalence	Lab ID Event All Specimens	Lab ID Event Blood Specimens Only	HH	GG
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Add Rows | Clear All Rows | Copy from Previous Month

Locations: 2 WEST - 24 HOUR OBS | Specific Organism Type: MRSA - MRSA

Process and Outcome Measures

Infection Surveillance	AST-Timing	AST-Eligible	Incidence	Prevalence	Lab ID Event All Specimens	Lab ID Event Blood Specimens Only	HH	GG
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Locations: 2 WEST - 24 HOUR OBS | Specific Organism Type: CDIF - C. difficile

Process and Outcome Measures

Infection Surveillance	AST-Timing	AST-Eligible	Incidence	Prevalence	Lab ID Event All Specimens	Lab ID Event Blood Specimens Only	HH	GG
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Locations: EDEPT - EMERGENCY | Specific Organism Type: MRSA - MRSA

Process and Outcome Measures

Infection Surveillance	AST-Timing	AST-Eligible	Incidence	Prevalence	Lab ID Event All Specimens	Lab ID Event Blood Specimens Only	HH	GG
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Locations: EDEPT - EMERGENCY | Specific Organism Type: CDIF - C. difficile

Process and Outcome Measures

Infection Surveillance	AST-Timing	AST-Eligible	Incidence	Prevalence	Lab ID Event All Specimens	Lab ID Event Blood Specimens Only	HH	GG
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Monthly Reporting Plan - MDRO Module CMS-IRF Unit within a Hospital

- ▶ Each month, add MRSA bacteremia and *C. difficile* LabID events to your monthly reporting plan using your CMS IRF location. This location will not auto-populate for inclusion in reporting.
- ▶ The MDRO/CDI Module section of the plan must contain the two rows shown below in order for your facility's data to be sent to CMS.

Repeat steps for each CMS-IRF unit if desired. Repeat steps for each IPF if desired

Multi-Drug Resistant Organism Module [HELP](#)

Locations	Specific Organism Type						
2S - CMS REHAB	MRSA - MRSA						
Process and Outcome Measures							
Infection Surveillance	AST-Timing	AST-Eligible	Incidence Prevalence	Lab ID Event All Specimens	Lab ID Event Blood Specimens Only	HH	GG
<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Locations	Specific Organism Type						
2S - CMS REHAB	CDIF - C. difficile						
Process and Outcome Measures							
Infection Surveillance	AST-Timing	AST-Eligible	Incidence Prevalence	Lab ID Event All Specimens	Lab ID Event Blood Specimens Only	HH	GG
<input type="checkbox"/>			<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Multi-Drug Resistant Organism Module [HELP](#)

Locations	Specific Organism Type							
FACWIDEIN - Facility-wide Inpatient (FacWIDEIn)	MRSA - MRSA							
Process and Outcome Measures								
Infection Surveillance	AST-Timing	AST-Eligible	Incidence	Prevalence	Lab ID Event All Specimens	Lab ID Event Blood Specimens Only	HH	GG
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FACWIDEIN - Facility-wide Inpatient (FacWIDEIn)	CDIF - C. difficile							
Process and Outcome Measures								
Infection Surveillance	AST-Timing	AST-Eligible	Incidence	Prevalence	Lab ID Event All Specimens	Lab ID Event Blood Specimens Only	HH	GG
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ED - EMERGENCY DEPARTMENT	MRSA - MRSA							
Process and Outcome Measures								
Infection Surveillance	AST-Timing	AST-Eligible	Incidence	Prevalence	Lab ID Event All Specimens	Lab ID Event Blood Specimens Only	HH	GG
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ED - EMERGENCY DEPARTMENT	CDIF - C. difficile							
Process and Outcome Measures								
Infection Surveillance	AST-Timing	AST-Eligible	Incidence	Prevalence	Lab ID Event All Specimens	Lab ID Event Blood Specimens Only	HH	GG
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OBS - 24 HR OBSERVATION	MRSA - MRSA							
Process and Outcome Measures								
Infection Surveillance	AST-Timing	AST-Eligible	Incidence	Prevalence	Lab ID Event All Specimens	Lab ID Event Blood Specimens Only	HH	GG
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OBS - 24 HR OBSERVATION	CDIF - C. difficile							
Process and Outcome Measures								
Infection Surveillance	AST-Timing	AST-Eligible	Incidence	Prevalence	Lab ID Event All Specimens	Lab ID Event Blood Specimens Only	HH	GG
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
REHAB - REHAB UNIT	MRSA - MRSA							
Process and Outcome Measures								
Infection Surveillance	AST-Timing	AST-Eligible	Incidence	Prevalence	Lab ID Event All Specimens	Lab ID Event Blood Specimens Only	HH	GG
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
REHAB - REHAB UNIT	CDIF - C. difficile							
Process and Outcome Measures								
Infection Surveillance	AST-Timing	AST-Eligible	Incidence	Prevalence	Lab ID Event All Specimens	Lab ID Event Blood Specimens Only	HH	GG
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

MRSA & CDI LabID Event Reporting for the Acute Care Facility

MRSA & CDI LabID Event Reporting for the IRF Unit



Healthcare Personnel Safety Component (HPSC)

Surveys & Reporting Plans

Healthcare Personnel Safety Component

- The HPS Component consists of two modules:
 - **Healthcare Personnel (HCP) Exposure Module**
 - Blood/Body Fluid Exposure Only
 - Blood/Body Fluid Exposure with Exposure Management
 - Influenza Exposure Management
 - **HCP Vaccination Module**
 - Influenza Vaccination Summary
 - COVID-19 Vaccination Summary
- The Influenza Vaccination Summary within the HCP Vaccination Module is designed to assist staff in healthcare facilities to monitor influenza vaccination percentages among HCP



Healthcare Personnel Safety Component

Influenza Vaccination Module

Seasonal Survey on Influenza Vaccination Program for HCP

To enter the Flu Survey, go to [HPSC/Survey/Flu/Add](#)

Examples of Questions:

- Out of pocket cost to HCP or free?
- Methods to deliver vaccine to HCP
- Strategies to promote HCP influenza vaccinations
- Influenza vaccination policy
- Steps taken when HCP refuses influenza vaccine

Seasonal Survey on Influenza Vaccination Programs for Healthcare Personnel

Page 1 of 2

*required for saving

Facility ID #: _____

*For Season: _____ - _____

*Date Entered: _____

(Specify years)

(Month/Year)

*1. Which personnel groups are included in your facility's annual influenza vaccination campaign? (*check all that apply*)

Full-time employees

Part-time employees

Licensed independent practitioners:

Non-employee physicians

Non-employee advanced practice nurses

Non-employee physician assistants

Students and trainees (for example, interns, residents)

Adult volunteers

Other contract personnel

Other, specify: _____

*2. Are healthcare personnel at your facility required to pay out-of-pocket costs for influenza vaccination received at your facility?

Yes

No

Instructions for Completion of Seasonal Survey on HCP Influenza Vaccination Program

Instructions for Completion of Seasonal Survey on Influenza Vaccination Programs for Healthcare Personnel (CDC 57.215)

This survey is used to collect information on the influenza vaccination programs at each healthcare facility. Facilities are encouraged to complete this survey, but it is not required at this time. Only one survey should be completed per facility per year, at the end of each influenza season.

[NHSN HPS Flu Vaccine Protocol 2022 \(cdc.gov\)](#), pages 25-28

Data Fields	Instructions for Completion
Facility ID #	<i>Required.</i> The NHSN-assigned facility ID will be auto-entered.
Date Entered	<i>Required.</i> The month and year of the seasonal survey will be auto entered.
For Season	<i>Required.</i> Enter the years of the influenza season for which the survey was completed. This is entered in the format: yyyy – yyyy. Influenza season is July 1 of the current year through June 30 of the following year.
1. Which personnel groups are included in your facility's annual influenza vaccination campaign?	<i>Required.</i> Select the personnel group(s) you included in your campaign or program. <u>Employee healthcare personnel (staff on facility payroll):</u> Defined as all persons receiving a direct paycheck from the healthcare facility (i.e., on the facility's payroll), regardless of clinical responsibility or patient contact. (This is a

HCP Influenza Vaccination Module Monthly Reporting Plan

- Collects data on which modules and months the facility plans to participate
- Users should select “Influenza Vaccination Summary”
- The plan is automatically updated with this information for the entire NHSN-defined influenza season (July 1 to June 30)
 - The user will not need to add any reporting plans after the initial monthly plan has been added for that influenza season



Healthcare Personnel Safety Monthly Reporting Plan

Page 1 of 1
*required for saving

Facility ID#: _____ *Month/Year: _____

No NHSN Healthcare Personnel Safety Modules followed this month

Healthcare Personnel Exposure Modules

Blood/Body Fluid Exposure Only

Blood/Body Fluid Exposure with Exposure Management

Influenza Exposure Management

Healthcare Personnel Vaccination Module

Influenza Vaccination Summary

HCP Influenza Vaccination Module

Monthly Reporting Plan for Facilities with IRF

- Click "Reporting Plan" then "Add"
- Select correct month and year from dropdown menus
- Check appropriate box next to "Influenza Vaccination Summary" for reporting facility data or IRF unit(s) data
- Click "Save"

Add Monthly Reporting Plan

Mandatory fields marked with *

- * Facility ID: Malpiedi Memorial LTACH (ID 17776)
- * Month: February
- * Year: 2021

No NHSN Healthcare Personnel Safety Modules Followed this Month

Healthcare Personnel Exposure Modules

- Blood/Body Fluid Exposure Only
- Blood/Body Fluid Exposure with Exposure Management
- Influenza Exposure Management

Healthcare Personnel Vaccination Module

- Influenza Vaccination Summary for the Hospital
- Influenza Vaccination Summary for Inpatient Rehabilitation Facility Unit(s)

Save Back

HCP Influenza Vaccination Module

Influenza Summary

- Collects summary influenza vaccination counts among HCP
- HCP influenza summary reporting in NHSN consists of a single data entry screen per influenza season
- Each time a user enters updated data for a particular influenza season:
 - All previously entered data for that season will be overwritten
 - A new modified date will be auto-filled by the system

HCP Influenza Vaccination Module

How to Enter Vaccination Summary

NHSN Landing Page

- Select the HCP Safety Component



Welcome to the NHSN Landing Page



Select component:

Healthcare Personnel Safety

Select facility/group:

Submit

HCP Influenza Vaccination Module

How to Enter Influenza Summary (Cont.)

- Click “Vaccination Summary” then “Annual Flu Vaccination Summary”, then Add
- “Influenza Vaccination Summary Data” appears as the only option
- Click “Continue”

The screenshot displays the NHSN interface for adding summary data. On the left, a navigation menu includes 'NHSN Home', 'Alerts', 'Reporting Plan', 'HCW', 'Lab Test', 'Exposure', 'Prophy/Treat', 'Import/Export', 'Vaccination Summary', 'Surveys', and 'Analysis'. The 'Vaccination Summary' menu item is expanded, showing three options: 'Annual Vaccination Flu Summary' (with an 'Add' button), 'Weekly Flu Vaccination Summary' (with a 'Find' button), and 'COVID-19 Weekly Vaccination Summary' (with an 'Incomplete' button). The main content area, titled 'Add Summary Data', features a 'Summary Data Type' dropdown menu currently set to 'Influenza Vaccination Summary'. Below this dropdown are two buttons: 'Continue' and 'Back'.

Note: Entering “Weekly”
Flu Vaccination Summary
is Optional

HCP Influenza Vaccination Module

How to Enter Influenza Summary (Cont.)

- “Influenza” and “Seasonal” are the default choices for vaccination type and influenza subtype
- Select appropriate flu season in drop-down box (e.g., 2022-2023)

NHSN Home

- Alerts
- Reporting Plan ▶
- HCW ▶
- Lab Test ▶
- Exposure ▶
- Prophy/Treat ▶
- Import/Export
- Vaccination Summary ▶
- Surveys ▶

Add Influenza Vaccination Summary

Mandatory fields marked with *

Record the cumulative number of healthcare personnel (HCP) for each category below for the influenza season being tracked.

Facility ID *: DHQP Memorial Hospital (ID 10000) ▼

Vaccination type *: Influenza ▼

Influenza subtype *: Seasonal ▼

Flu Season *: 2022/2023 ▼

Locations *: Hospital ▼

Date Last Modified:

HCP Influenza Vaccination Module

Influenza Vaccination Summary

HCP Influenza Vaccination Summary Form

- NHSN data entry screen mirrors the HCP Influenza Vaccination Summary Form
 - Denominator (Question 1)
 - Numerator (Questions 2-6)

Reporting Deadline Requirement for CMS is May 15th

	*Employees (staff on facility payroll)	*Licensed independent practitioners: Physicians, advanced practice nurses, & physician assistants	*Adult students/trainees & volunteers	Other Contract Personnel
1. Number of HCP who worked at this healthcare facility for at least 1 day between October 1 and March 31				
2. Number of HCP who received an influenza vaccination at this healthcare facility since influenza vaccine became available this season				
3. Number of HCP who provided a written report or documentation of influenza vaccination outside this healthcare facility since influenza vaccine became available this season				
4. Number of HCP who have a medical contraindication to the influenza vaccine				
5. Number of HCP who declined to receive the influenza vaccine				
6. Number of HCP with unknown vaccination status (or criteria not met for questions 2-5 above)				

After data is entered, click "Save". You can "Edit" later if needed

HCP Influenza Vaccination Module

Influenza Summary

Table of Instructions

Data Fields	Instructions for Completion
Facility ID #	<i>Required.</i> The NHSN-assigned facility ID will be auto-entered.
Vaccination Type	<i>Required.</i> Influenza is the default and only current choice.
Influenza Subtype	<i>Required.</i> Seasonal is the default and only current choice.
Influenza Season	<i>Required.</i> Select the influenza season years for which data were collected (e.g., 2012/2013).
Date Last Modified	The Date Last Modified will be auto-entered and will indicate the date that these data were last changed by a user.
Employee HCP (staff on facility payroll)	<i>Required.</i> Defined as all persons that receive a direct paycheck from the healthcare facility (i.e., on the facility's payroll), regardless of clinical responsibility or patient contact.
Non-Employee HCP: Licensed independent	<i>Required.</i> Defined as physicians (MD, DO); advanced practice nurses; and physician

The Table of Instructions outlines the instructions and definitions for each data field in the NHSN module

The instructions for the HCP Influenza Vaccination Summary Form are located in the HCP Influenza Vaccination Summary Protocol: <http://www.cdc.gov/nhsn/forms/57-214-HCP-Influenza-Vaccination-Summary-Form-TOI-.pdf>

HCP Influenza Vaccination Summary for IRF or IPF Units

- **“Influenza” and “Seasonal” are the default choices for vaccination type and influenza subtype**
- **Select appropriate flu season in drop-down box (e.g., 2022-2023)**
- **Select the appropriate location for reporting hospital data, IRF unit(s) or IPF unit(s) data**

NHSN Home

- Alerts
- Reporting Plan ▶
- HCW ▶
- Lab Test ▶
- Exposure ▶
- Prophy/Treat ▶
- Import/Export
- Vaccination Summary ▶
- Surveys ▶

Add Influenza Vaccination Summary

Mandatory fields marked with *

Record the cumulative number of healthcare personnel (HCP) for each category below for the influenza season being tracked

Facility ID * : DHQP Memorial Hospital (ID 10000) ▼

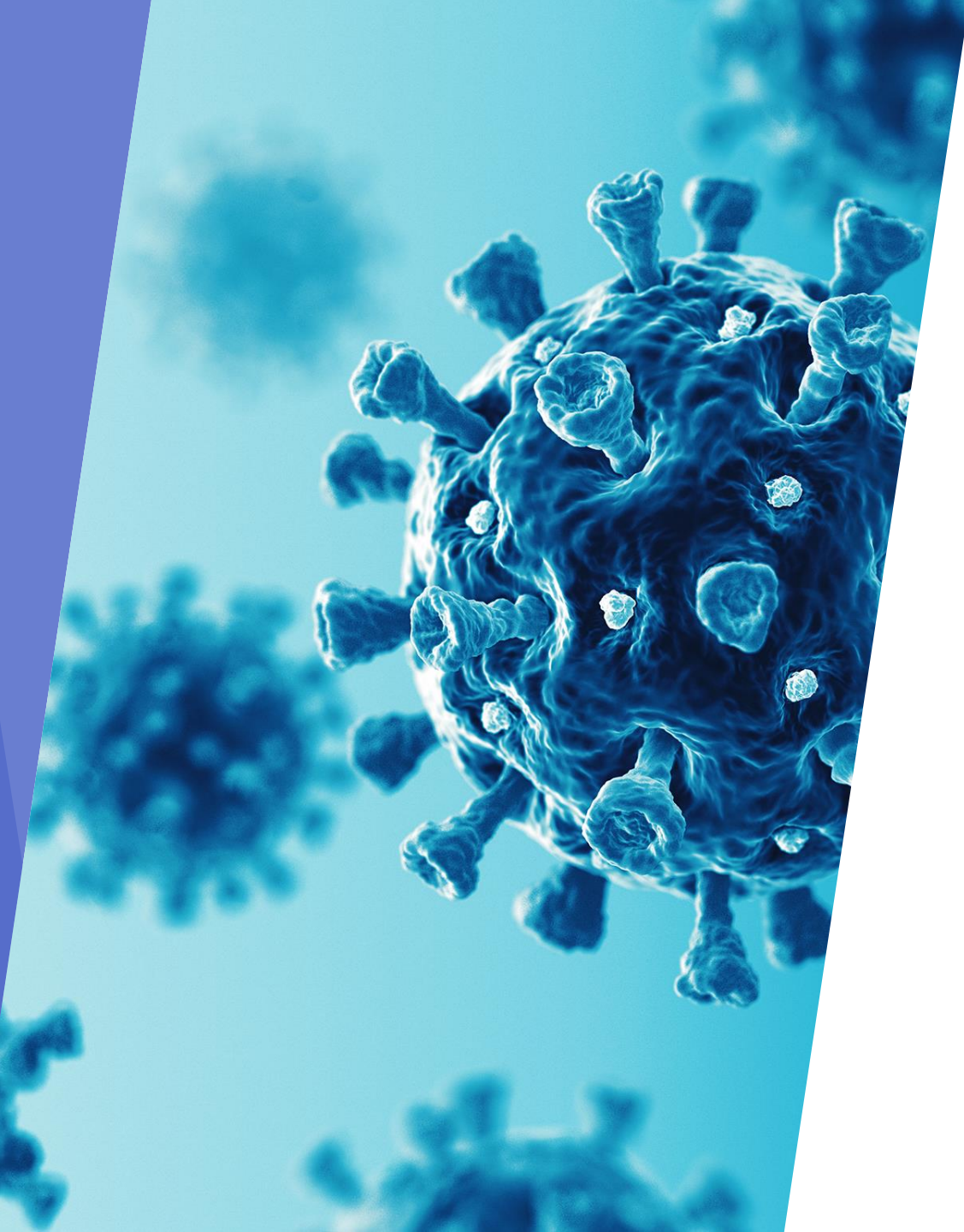
Vaccination type * : Influenza ▼

Influenza subtype * : Seasonal ▼

Flu Season * : 2022/2023 ▼

Locations * :
Hospital
IRF Unit(s)
IPF Unit(s)

Date Last Modified: _____



Healthcare Personnel Safety Component

COVID-19 Vaccination Module
(Launched December 2020)

HCP COVID-19 Vaccination Module

Healthcare Personnel Safety Monthly Reporting Plan Form

- Collects data on which modules and months the facility plans to participate
- Facilities must complete the monthly reporting plan before entering data for that month ☆
- Users should select from “Weekly COVID-19 Vaccination Module”
- Level 3 SAMS access is needed to enter a monthly reporting plan ☆

The image shows a screenshot of the 'Healthcare Personnel Safety Monthly Reporting Plan' form. The form is titled 'Healthcare Personnel Safety Monthly Reporting Plan' and includes the NHSN logo and OMB No. 0920-0666. It is labeled as 'Page 1 of 1' and 'required for saving'. The form contains several sections with checkboxes for selection:

- Facility ID#: _____ *Month/Year: _____ / _____
- No NHSN Healthcare Personnel Safety Modules followed this month
- Healthcare Personnel Exposure Modules**
 - Blood/Body Fluid Exposure Only
 - Blood/Body Fluid Exposure with Exposure Management
 - Influenza Exposure Management
- Healthcare Personnel Vaccination Module**
 - Influenza Vaccination Summary
 - Influenza Vaccination Summary for the Hospital
 - Influenza Vaccination Summary for the Inpatient Rehabilitation Facility Unit(s)
 - Influenza Vaccination Summary for the Inpatient Psychiatric Facility Unit(s)
- Weekly COVID-19 Vaccination Module** (highlighted with a red box)
 - COVID-19 Vaccination Summary
 - COVID-19 Vaccination Summary for the Hospital
 - COVID-19 Vaccination Summary for the Inpatient Rehabilitation Facility Unit(s)
 - COVID-19 Vaccination Summary for the Inpatient Psychiatric Facility Unit(s)

HCP COVID-19 Vaccination Module

Monthly Reporting Plan View for Facilities with Inpatient Rehabilitation Facility (IRF) or Inpatient Psychiatric Facility (IPF) Units

- Select correct month and year from dropdown menus
- Check appropriate box next to “COVID-19 Vaccination Summary” for reporting facility data or IRF or IPF unit(s) data
- Click “Save”

Note: IRFs or IPFs with a different CCN should be reported separately from the acute care facility.

Add Monthly Reporting Plan

Mandatory fields marked with *

- *Facility ID: Beta Facility (ID 19401)
- *Month: October
- *Year: 2021

No NHSN Healthcare Personnel Safety Modules Followed this Month

Healthcare Personnel Exposure Modules

- Blood/Body Fluid Exposure Only
- Blood/Body Fluid Exposure with Exposure Management
- Influenza Exposure Management

Healthcare Personnel Vaccination Module

- Influenza Vaccination Summary for the Hospital
- Influenza Vaccination Summary for Inpatient Rehabilitation Facility Unit(s)
- Influenza Vaccination Summary for Inpatient Psychiatric Facility Unit(s)

Weekly COVID-19 Vaccination Module

- COVID-19 Vaccination Summary for the Hospital
- COVID-19 Vaccination Summary for the Inpatient Rehabilitation Facility Unit(s)
- COVID-19 Vaccination Summary for the Inpatient Psychiatric Facility Unit(s)

Save **Back**

Monthly Reporting Plan: Weekly COVID-19 Vaccination Modules

- The Monthly Reporting Plan no longer required for vaccination modules from the NHSN application beginning with reporting for June 2022 and forward
 - MRPs remain required for reporting Weekly COVID-19 Vaccination Module data in the HPS and LTC components through May 2022.
- Users will see the new agreement before saving data using the vaccination forms or .CSV upload.

By saving these data in NHSN, facilities are agreeing to the following:

- 1) The data reported are consistent with definitions outlined in NHSN surveillance protocols (including tables of instructions and frequently asked questions).
- 2) The data will be sent to the Centers for Medicare and Medicaid Services (CMS) to fulfill CMS quality reporting requirements (when applicable).

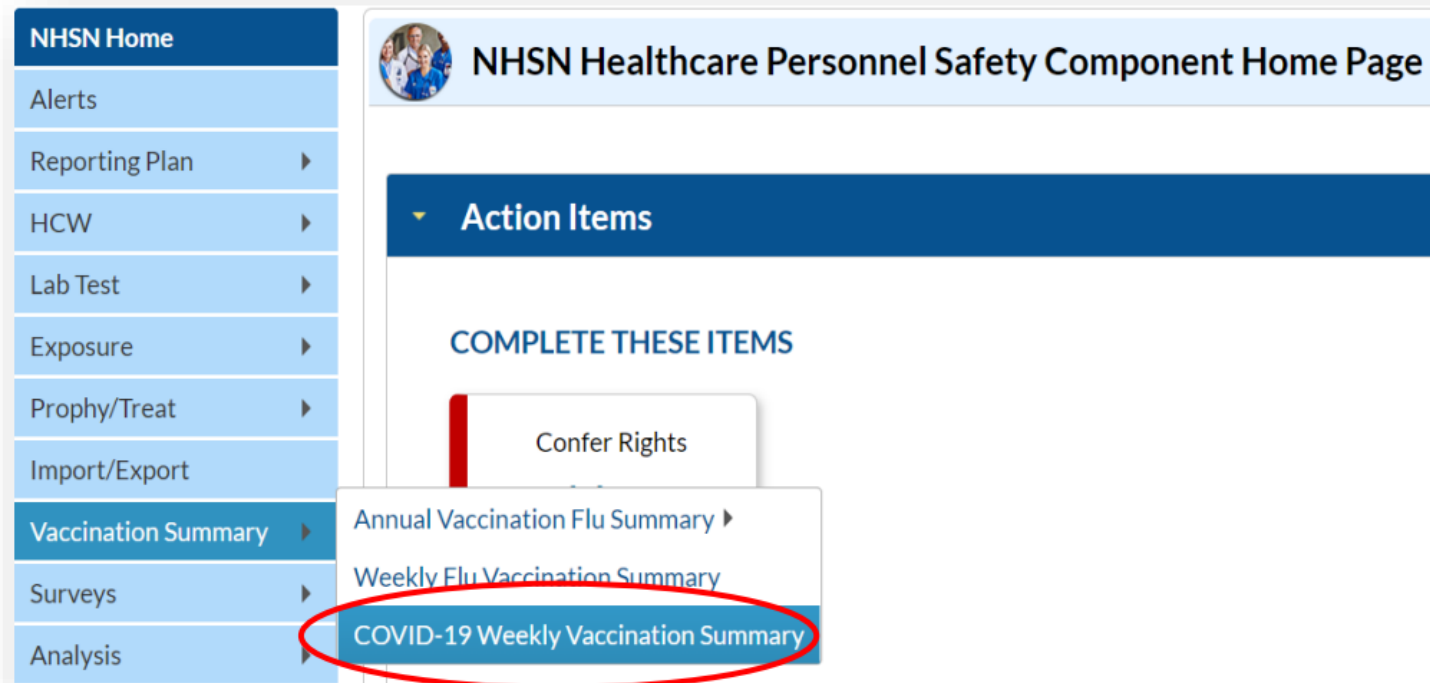
Save

Cancel

HCP Covid-19 Vaccination Module Vaccination Summary

Healthcare Personnel Safety Component Home Page

- Select 'Vaccination Summary' on the left-hand navigation bar, then 'COVID-19 Weekly Vaccination Summary'



The screenshot displays the NHSN Healthcare Personnel Safety Component Home Page. On the left is a navigation bar with the following items: NHSN Home, Alerts, Reporting Plan, HCW, Lab Test, Exposure, Prophy/Treat, Import/Export, Vaccination Summary, Surveys, and Analysis. The 'Vaccination Summary' item is selected, and a dropdown menu is open, showing 'Annual Vaccination Flu Summary', 'Weekly Flu Vaccination Summary', and 'COVID-19 Weekly Vaccination Summary'. The 'COVID-19 Weekly Vaccination Summary' option is circled in red. The main content area shows the page title 'NHSN Healthcare Personnel Safety Component Home Page' and an 'Action Items' section with the heading 'COMPLETE THESE ITEMS' and a 'Confer Rights' item.



HCP COVID-19 Vaccination Module Vaccination Summary (Cont.)

- Yellow boxes will appear on the “Weekly Vaccination Calendar” indicating that there are COVID-19 vaccination data that can be entered for the week
- Click the yellow box to enter HCP COVID-19 vaccination data for the week

[Combined Covid-19 Vaccination Protocol for Healthcare Personnel \(cdc.gov\)](https://www.cdc.gov/combined-covid-19-vaccination-protocol-for-healthcare-personnel/)

COVID-19 Weekly Vaccination Summary Data

Click a cell to begin entering data for the week which counts are reported.

30 August 2021 - 10 October 2021

Record Complete Record Incomplete

Weekly Vaccination Calendar

08/30/2021 (Monday) - 09/05/2021 (Sunday)
COVID-19 Vac

09/06/2021 (Monday) - 09/12/2021 (Sunday)
COVID-19 Vac

09/13/2021 (Monday) - 09/19/2021 (Sunday)
COVID-19 Vac


09/20/2021 (Monday) - 09/26/2021 (Sunday)
COVID-19 Vac



NHSN PEARLS

Use Correct Manual for the Data Year

Manuals & Protocols

[2024 Patient Safety Component Manual](#)  [PDF – 8 MB]


[2023 Patient Safety Component Manual](#)  [PDF – 8 MB]

[2020 Long-term Care Facility Manual](#)  [PDF – 3 MB]

[2024 Outpatient Procedure Component Manual](#)  [PDF – 1 MB]

[2023 Outpatient Procedure Component Manual](#)  [PDF – 1,002 KB]

[2020 Healthcare Personnel Safety Component Manual](#)  [PDF – 1 MB]

[2021 Biovigilance Component Protocol](#)  [PDF – 600 KB]



NHSN

NATIONAL HEALTHCARE
SAFETY NETWORK

Patient Safety Component Monthly Reporting Plan

- ▶ Enter Monthly reporting plan for the entire calendar year, for example, enter reporting plan for each month January through December 2024.
- ▶ If monthly reporting plan has not been entered, you will not receive an alert from NHSN that it has not been entered.

MDRO and CDI Monthly Denominator Form

Bottom row should not be zeros!



MDRO and CDI Monthly Denominator Form

[Print Form](#)

Mandatory fields marked with *

Facility ID *:

Location Code *: FACWIDEIN - Facility-wide Inpatient (FacWIDEIn)

Month *: January

Year *: 2022

General

Line 1: Setting: Inpatient Total Facility Patient Days *: Total Facility Admissions *:

Line 2: If your facility has a CMS-certified rehab unit (IRF) or CMS-certified psych unit (IPF), please subtract these counts from "Total Facility Patient Days" and "Total Facility Admissions" (Line 1).

If you do not have these units, enter the same values you entered on Line 1.

Counts= [Total Facility - (IRF + IPF)]

Patient Days *: Admissions *:

Line 3: If your facility has a CMS-certified IRF, CMS-certified IPF, NICU, or Well Baby Unit, please subtract those counts from "Total Facility Patient Days" and "Total Facility Admissions" (Line 1).

If you do not have these units, enter the same values you entered on Line 1.

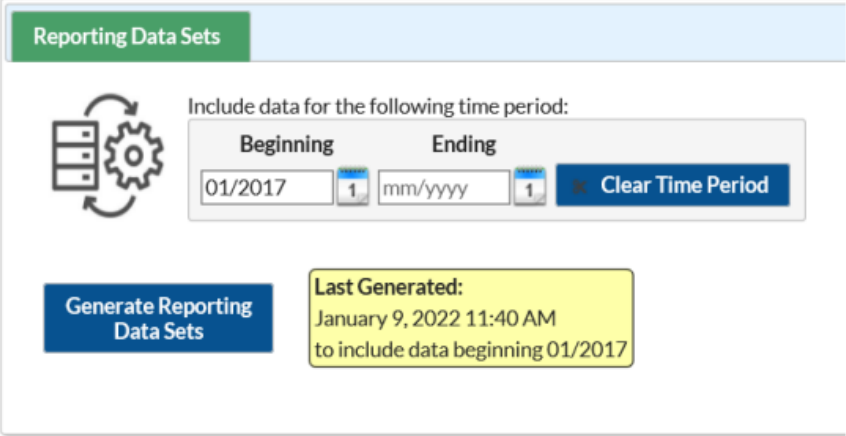
Counts= [Total Facility - (IRF + IPF + NICU + Well Baby Unit)]

Patient Days *: Admissions *:

Missing an event you know you entered?

Generate Datasets

- Always **generate** your datasets before analyzing your data!!
- Freeze your NHSN data at a specific point in time
 - Copy those data into defined datasets
- Datasets are user-specific
 - Each user in NHSN who wishes to analyze data must **generate** datasets



The screenshot shows a web interface titled "Reporting Data Sets". It features a section for selecting a time period with "Beginning" and "Ending" date pickers. The "Beginning" date is set to "01/2017" and the "Ending" date is set to "mm/yyyy". A "Clear Time Period" button is located to the right of the date pickers. Below the time period selection is a blue button labeled "Generate Reporting Data Sets". To the right of this button is a yellow box containing the text "Last Generated: January 9, 2022 11:40 AM to include data beginning 01/2017".

If data sets were generated is there an exclusion criteria?

NHSN Users & Facility Administrator

- ▶ NHSN Facility administrator is the primary contact
- ▶ Reassigning the NHSN Facility Administrator Role
 - From the left navigation bar, select *Facility* > *Facility Info*.
 - From the *Edit Facility Information* screen, go to the Contact Information sections.
 - Find “Facility Administrator” on list and click the “reassign” button, on the far right.
 - Select an existing user who will be reassigned this role.
 - Assign the user with administrative rights.
 - Save the updated information on the Edit Facility Info page.
- ▶ Deactivating Users
 - Select USERS on the left navigation bar, select FIND, and FIND again on the bottom of the screen.
 - Select the user’s profile, go to EDIT, at the USER ACTIVE drop down, toggle to YES/NO>SAVE.
- ▶ If the NHSN Facility administrator is no longer available, NHSN user can complete the NHSN Facility Reassignment Form: [Change NHSN Facility Administrator | NHSN | CDC](#)

Recommend at least 2
NHSN Users at the Facility

Creating a Group in NHSN

- ▶ Group administrator creates the group:
 - ▶ First, you must identify a facility in NHSN to nominate the group
 - ▶ Provides the facility with the name of group, type and group administrator's contact info
 - ▶ Sets a joining password for the group
 - ▶ Sets up template of data rights to be accepted by group members
 - ▶ Provides the group ID and joining password to group members
 - ▶ Email facility asking to join group, includes name of group and password to join
- ▶ Facilities join the group using the Group's NHSN ID number, joining password and accepts the data rights template



NHSN - National Healthcare Safety Network

NHSN Home

- Alerts
- Reporting Plan ▶
- Patient ▶
- Event ▶
- Procedure ▶
- Summary Data ▶
- Import/Export
- Surveys ▶
- Analysis ▶
- Users ▶
- Facility ▶
- Group ▶**
- Logout



Memberships

Groups that have access to this facility's data

LB Test Group (44783)
Test Group for HAI (39894)

Confer Rights

Leave Group(s)

Enter ID and Password for this facility to join a new group

Group ID:

Group Joining Password:

Join Group

Back

Confer Rights

Join

Leave

Nominate

Facility Joins Group

Only an Administrative-level user can enter the Group ID and joining Password

Password is Case Sensitive

Facility Confers Rights

NHSN - National Healthcare Safety Network

- NHSN Home
- Alerts
- Reporting Plan >
- Patient >
- Event >
- Procedure >
- Summary Data >
- Import/Export
- Surveys >
- Analysis >
- Users >
- Facility >
- Group >
- Logout



Confer Rights - Patient Safety

! Please review the data rights that "LB Test Group" is requesting from your facility:
- Verify locations
- Press "accept" button to confer rights or [review current rights before accepting new rights](#)

General

	View Options
Patient	<input type="radio"/> With All Identifiers <input checked="" type="radio"/> Without Any Identifiers 🗑️ <input type="radio"/> With Specified Identifiers <input type="checkbox"/> Gender <input type="checkbox"/> DOB <input type="checkbox"/> Ethnicity <input type="checkbox"/> Race <input type="checkbox"/> Medicare # <input type="checkbox"/> Name <input type="checkbox"/> SSN <input type="checkbox"/> Patient ID <input type="checkbox"/> Birthweight (NICU only)
Monthly Reporting Plan	<input checked="" type="checkbox"/> 🗑️
Data Analysis	<input checked="" type="checkbox"/> 🗑️
Facility Information	<input checked="" type="checkbox"/> 🗑️

Surveys

Year	Year	Survey Type
🗑️ 2010	To	(All)

Note: only complete survey data are shared with groups.

Infections and other Events [Not specific to MDRO/CDI]

Includes Applicable Denominators and "No Events" Indicators

Plan	Month	Year	Month	Year	Event
------	-------	------	-------	------	-------

Accept Button to Confer Rights

Summary

- ▶ CMS Reporting Requirements were reviewed: Link is found on NHSN Home Page.
- ▶ NHSN now has Educational Roadmaps: A guided tour of the training materials and information needed for your facility.
- ▶ The annual survey in the Patient Safety Component collects detail facility level data from the previous calendar year & must be completed by March 1st.
- ▶ In the Patient Safety Component, a reporting plan must be completed for each month indicating which modules your facility will be following.
- ▶ A seasonal survey on the influenza vaccination program should be completed annually.
- ▶ The flu summary must be completed by May 15th each year.
- ▶ The reporting plan for the influenza module is now automatically updated for July 1 – June 30th.

Bibliography

- ▶ [NHSN SIR Guide \(cdc.gov\)](#)
- ▶ [2023 NHSN Training - Videos and Slides \(cdc.gov\)](#)
- ▶ [NHSN Annual Training 2023 Annual Survey FAQ 508c Final \(cdc.gov\)](#)
- ▶ [Reporting Plan \(cdc.gov\)](#)
- ▶ [NHSN Location Mapping Case Studies \(cdc.gov\)](#)
- ▶ [Understanding Basics: NHSN MRSA Bacteremia & CDI LabID Event Reporting \(cdc.gov\)](#)
- ▶ [NHSN Antimicrobial Use Option \(cdc.gov\)](#)
- ▶ [NHSN Antimicrobial Use and Resistance \(AUR\) Module Reporting Basics \(cdc.gov\)](#)
- ▶ [HCP Flu Vax Reporting Acute Care October 2022 \(cdc.gov\)](#)
- ▶ [HCP Flu Vaccination | HPS | NHSN | CDC](#)
- ▶ [HPS Component Training | NHSN | CDC](#)
- ▶ [NHSN HPS Flu Vaccine Protocol 2022 \(cdc.gov\)](#)
- ▶ [Combined Covid-19 Vaccination Protocol for Healthcare Personnel \(cdc.gov\)](#)



QUESTIONS